



Continuing Medical Education (CME) Policy

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Department: Medical Staff Office	

I. PURPOSE

The purpose of this policy is to establish standards for continuing medical education (CME) for the IU Health North Hospital Medical Staff and standards for continuing education (CE) of the Allied Health Practitioners.

II. SCOPE

This policy applies to all Allied Health Practitioners (Advanced Dependent Practitioners and Dependent Practitioners), Active, Associate, Provisional, and Affiliate members of the Medical Staff at the IU Health North Hospital.

III. DEFINITIONS

Category I: CME activities designated American Medical Association (AMA) Physician’s Recognition Award (PRA)

Category I: American Osteopathic Association (AOA) Category 1- A credit and/or American Dental Association (ADA) Continuing Education Recognition Program (CERP) credit.

IV. POLICY STATEMENTS

Reappointment to the Medical Staff requires completion of a minimum of **fifty (50)** Category I credit hours of continuing medical education (CME) during the preceding two years. An applicant for reappointment is responsible for documenting credit earned and for providing such documentation as the Medical Staff Office may require. The fifty (50) credit hours must only be Category I. **EXCEPTION:** Applicants, who are going through the reappointment process early due to the birthdate schedule, will not be required to meet the CME requirement until their next scheduled reappointment date.

ALLIED HEALTH PRACTITIONERS:

At the time of reappointment, the number of continuing education (CE) credits Allied Health Practitioners are required to maintain will be determined by the specialty and the requirements of IUH North Hospital.



V. PROCEDURE

- A. For each two (2) year reappointment period, a minimum of fifty (50) hours must be Category I credit hours. To qualify for AMA PRA Category I credit, an educational activity must be designated AMA Physician's Recognition Award, Category I, by an organization accredited for Continuing Medical Education. To qualify for ADA CERP credit, an educational activity must be designated ADA CERP credit by an organization accredited for Continuing Medical Education. To qualify for AOA Category 1- A credit, an educational activity must be designated AOA Category 1- A credit, by an organization accredited for Continuing Medical Education.

- B. CME/CE information is required to be submitted with a practitioner's reappointment application. Applications received without this information are considered incomplete. Refer to Article 5 Section 5A, Eligibility for Reappointment, and Section 5D, Conditional Reappointments, of the IUH North Hospital Credentials Manual.

- C. Only in extenuating circumstances (and for the exception noted above in Section IV) will a request to waive the CME/CE requirement be considered. Practitioners who do not meet the required number of CME/CE hours for the two (2) year period will be notified in writing via email by the Medical Staff Office. Applicants must immediately request a Waiver of Threshold Eligibility identifying circumstances under which requirements could not be met. Refer to Article 2 Section 2A2 Waiver of Threshold Eligibility Criteria of the IUH North Hospital Credentials Manual.

VI. RESPONSIBILITY

Credentials Committee
Medical Executive Committee

VII. APPROVAL BODY

Medical Executive Committee
Quality Committee/Board of Directors



VIII. APPROVAL SIGNATURES

Approved by:

Kevin L. Smith, MD
Chairman, Credentials Committee

Date

Jay R. Bhatt, President Medical Staff
Chairman, Medical Executive Committee

Date

Jonathan R. Goble, MHA, MBA, FACHE
President and Chief Executive Officer

Date