

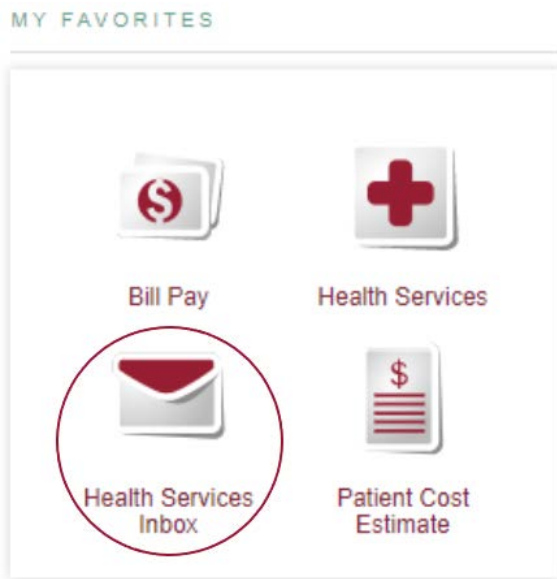


Uploading Forms on the My IU Health Portal

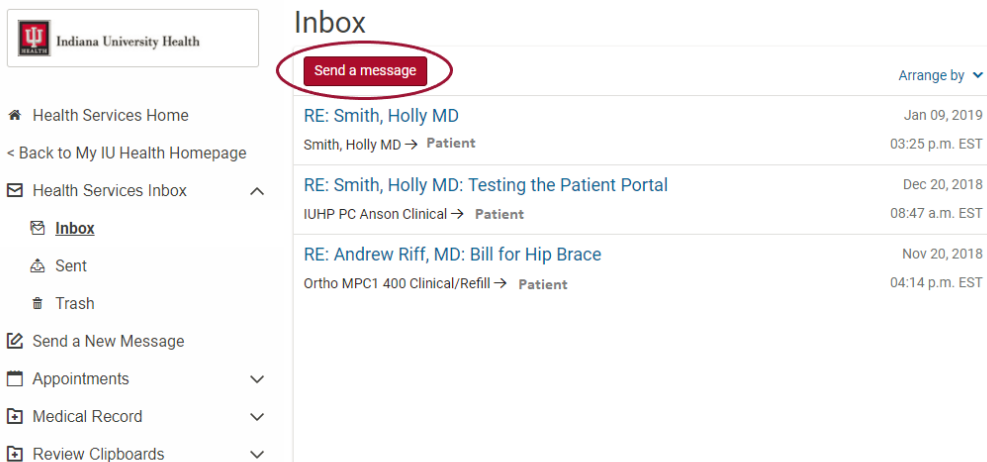
My IU Health is a secure tool that allows patients to conveniently manage their healthcare online. In the portal, patients can view up-to-date medical records, request prescription refills, schedule appointments, pay medical bills, message physicians and find healthcare resources.

This document serves as a reference guide for uploading a form to a provider on myiuhealth.org. Please follow the steps below to conveniently and securely submit a form:

1. Sign into your myiuhealth.org account. Click the **Health Services Inbox** icon under My Favorites.



2. Click **Send a Message**.





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- Fill out all the required fields of the message to submit your form. The sections are broken down as follows:
 - First, type your own name or the name of the patient you are submitting the form on behalf of.
 - Next, to search for your provider, enter the first two letters of his or her first name in the **Select a Recipient** section. You will see a list of names you can pick from. Find your doctor and click on that name.
 - To attach the completed form, click **Choose File** and upload your file. Once you have finished writing the message regarding the content of the file, click **Send**.

*Indicates a required field.

* This message is sent on behalf of

To *

Select a recipient

Please enter 2 or more characters

Attachments Maximum file size is 10MB

Choose File No file chosen

[Add another attachment](#)

* **Message**

Send Cancel